

Section: Narratives - LEA Plan Assurances

LEA PLAN ASSURANCES

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each local educational agency must complete the section below.

The LEA assures that it will develop and implement a well-rounded program of instruction to meet the academic needs of all students.

Yes

The LEA assures that it will identify students who may be at risk for academic failure.

Yes

The LEA assures that it will provide additional educational assistance to individual students the LEA or school determines needs help in meeting the challenging State academic standards.

Yes

The LEA assures that it will identify and implement instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Yes

Describe how the LEA will use the strategies above in monitoring students' progress towards meeting the challenging State academic standards.

X

The LEA assures that **all staff working** in a Title I program meet applicable state certification requirements.

Yes

The LEA maintains time documentation for all employees paid through a federal grant.

Yes

Please indicate which certification method(s) your LEA is using to document time and effort for all federally funded staff. Uniform Grant Guidance 200.430. **(Check all that apply)**

Grant Content Report

Semi-annual certifications are signed after the fact by the employee or supervisor with direct knowledge of the employee's activities. If LEA is using semi-annual certifications to document time for an employee with a fixed schedule, prior written approval from DFP was obtained.

The LEA maintains Personnel Activity Reports (PARs) for employees who work on multiple cost objectives and are paid in full or in part from a federal grant. PARs include 100% of the employees' time, are broken out by multiple cost objectives, are signed by the employee after the fact, are collected multiple times a year and are reconciled against payroll records so that the total amount charged to the federal grant is supported by the PARs.

The LEA maintains semi-annual certifications for all employees paid through a federal grant and working on a single cost objective.

LEA has written time and effort procedures that include directions for (1) the completion of time and attendance reporting; (2) the approval process that is required; (3) the processing of personnel charges to federal awards; and (4) the internal review process that will be established to ensure effective internal control over the federal awards. Uniform Grant Guidance 200.430(i)

Yes

Section: Narratives - Uniform Grant Guidance Assurances

UNIFORM GRANT GUIDANCE ASSURANCES

The following assurances represent changes in grants administration requirements that were issued in the new Uniform Grant Guidance on December 26, 2014. The requirements pertain to all federal grant awards issued after that date. Please review each statement carefully and select “yes” to indicate that you have reviewed and agree to implement the requirement. The written policies, etc., will be collected and reviewed during future monitoring visits and/or single audits.

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

LEA agrees to establish written procedures for procurement of goods/services, as defined in the Uniform Grant Guidance. LEA understands that these procedures are subject to review upon request by monitors, SEA staff, and/or single auditors.

Yes

LEA agrees to establish written procedures pertaining to travel approval and reimbursement, as defined in the Uniform Grant Guidance. LEA understands that these procedures are subject to review upon request by monitors, SEA staff, and/or single auditors.

Yes

LEA agrees to establish written procedures pertaining to determining the allowability of costs in accordance with Cost Principals in order to meet the intent of all federal grant awards, as defined in the Uniform Grant Guidance 200.403. LEA understands that these procedures are subject to review upon request by monitors, SEA staff, and/or single auditors.

Yes

LEA agrees to establish written procedures for implementing the requirements related to Cash Management, in accordance with the Cash Management Act, and defined by the Uniform Grant Guidance 200.302(b). LEA understands that these procedures are subject to review upon request by monitors, SEA staff, and/or single auditors.

Yes

LEA agrees to submit required performance reports for each federal grant awards as often as required, but no less frequently than annually and no more frequently than quarterly, for the duration of the grant, in accordance with Uniform Grant Guidance and defined by the State Department of Education. Annual reports shall be due 90 calendar days after reporting period, and quarterly reports shall be due 30 days after reporting period.

Yes

Project #: FA-999-23-0242

Agency: McKeesport Area SD

AUN: 103026002

Grant Content Report

LEA agrees to seek prior written approval from awarding agency (PDE) in advance of incurring special or unusual costs in order to avoid subsequent disallowances in accordance with Uniform Grant Guidance 200.407.

Yes

LEA assures that it has a written Conflict of Interest Policy in place.

Yes

Section: Narratives - Program and Fiscal Changes

DESCRIPTIONS OF SIGNIFICANT CHANGES

Have you made any **significant** programmatic or fiscal changes to your grants since your most recently approved application?

Significant is defined as any newly budgeted expenditures not previously indicated in your most recently approved application, or changes that modify the size or scope of the program.

Title IA

No

If yes, please describe the Title IA changes below.

Title ID Subpart 1

N/A

If yes, please describe the Title ID Subpart 1 changes below.

Title ID

N/A

If yes, please describe the Title ID changes below.

Title IIA

No

If yes, please describe the Title IIA changes below.

Title IIIA, English Learners

N/A

If yes, please describe the Title IIIA, English Learners changes below.

Title IIIA, Immigrant

N/A

If yes, please describe the Title IIIA, Immigrant changes below.

Title IVA

No

If yes, please describe the Title IVA changes below.

Has the LEA experienced turnover in any of the areas below within the last two years? (check all that apply)

- Superintendent/CEO/Executive Director**
- Business Manager**
- Business office staff member(s) with Federal Programs responsibilities**
- Federal Programs Coordinator**
- None of the above**

Has the LEA implemented new accounting software that impacts federal grants administration?

No

Section: Narratives - Contact Information - Consolidated Programs

Contact Information

Please enter Contact Information for all programs under the Consolidated Application.

The following positions are REQUIRED: Including the Superintendent/CEO, Federal Programs Coordinator, Business Manager.

	Full Name	Email Address	Phone Number	Ext.	Program Contact For
Superintendent/CEO	Tia Wanzo	twanzo@mckasd.net	412.664.3612		All
Business Manager	Scott Domowicz	sdomowicz@mckasd.net	412.664.3608		All
Federal Program Coordinator	Jane L. Coughenour	jcoughenour@mckasd.net	412.948.1317		All

Has the LEA experienced turnover in any of the areas below within the last two years? (check all that apply)

- Superintendent/CEO/Executive Director**
- Business Manager**
- Business office staff member(s) with Federal Programs responsibilities**
- Federal Programs Coordinator**
- None of the above**

I certify that this information is complete and correct to the best of my knowledge.

Yes